

ONLINE EVENT MANAGEMENT WITH DJ BILL PYNDO'S GIGBUILDER™

To get started today please visit:

<http://gigbuilder.com/cal/nh/djpyndo.nsf/interactive.html>

You will be directed to a page that looks like this:

The screenshot shows a web interface with three distinct sections, each with a blue header and a yellow background. The first section, 'Check Availability', contains instructions and three dropdown menus for 'Month', 'Day', and 'Year', along with a 'Check Availability' button. The second section, 'Client Login Area', contains instructions and a 'Modify Your Event' button. The third section, 'Guest Login Area', contains instructions and a 'Guest Request System' button.

1. Choose your date from the drop-down menu and “Submit”
2. If the date is available, you will be prompted to complete a short form.
3. Your information is sent to the DJ and saved on the server, which you can access at any time to make changes, request songs, print worksheets, contracts, etc.

Once the date has been set on our calendar and in the online system, Clients will receive a password that can use to access the **Client Login Area**.

The Client Login Area looks like:

Client's can also take advantage of the **Guest Login Area**, which is a great tool that can be used by your classmates, teachers, and/or guests to request music in advance. The advance music requester helps your DJ and gives your administrators a chance to preview the music to make sure it's appropriate for your given event.

The screenshot shows a web interface titled 'On-line Event Planner'. It has a blue header with the title and contact information. Below the header, there are two columns. The left column, 'Event Information', lists fields like Contact Name, Date of Event, Location, Type of Event, Countdown, Balance, Balance Due, and Deposit Paid. A box highlights that event information will appear in this section. The right column, 'Plan Your Event', contains a list of links for actions like Update Contact Information, Provide Vendor & Special Guest Info, Refer a Friend!, Modify Your Event Information, Event Notes & Special Announcements, Request Music, Print Agreements, Worksheets, etc., Order Party Supplies, WeDJ.com, DJ Pyndo's Home Page, and Make Payment.